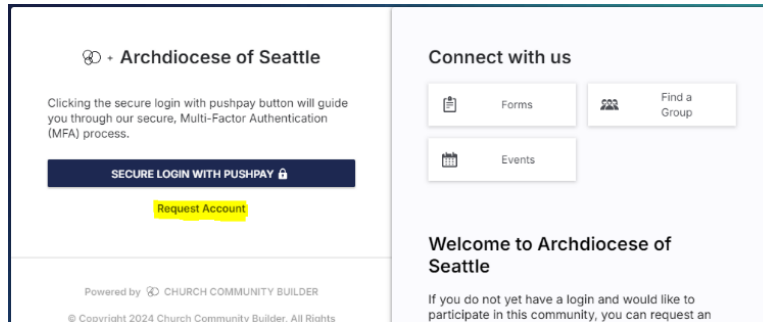


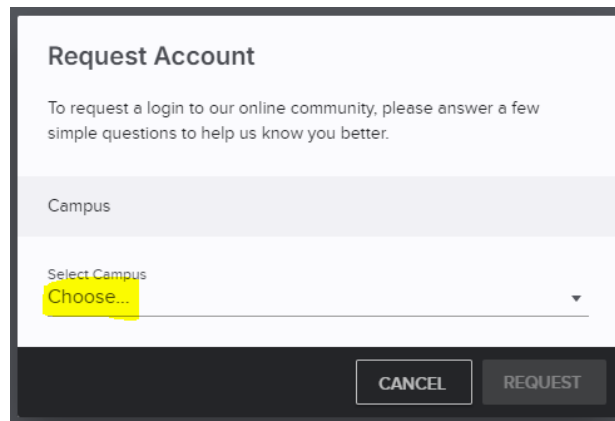
# ParishStaq Instructions

If you are a registered parishioner at Immaculate Heart of Mary, St. Catherine, St. Joseph, St. Mary, or St. Rose, please follow Steps 1-4 to request access to your ParishStaq account. If you are a new parishioner, please follow Steps 5-8 to sign up for ParishStaq.

1. To register for ParishStaq, go to: <https://archseattle.ccbchurch.com/goto/login>
2. On the page that automatically loads, please click on **Request Account** (highlighted link in the following picture below).



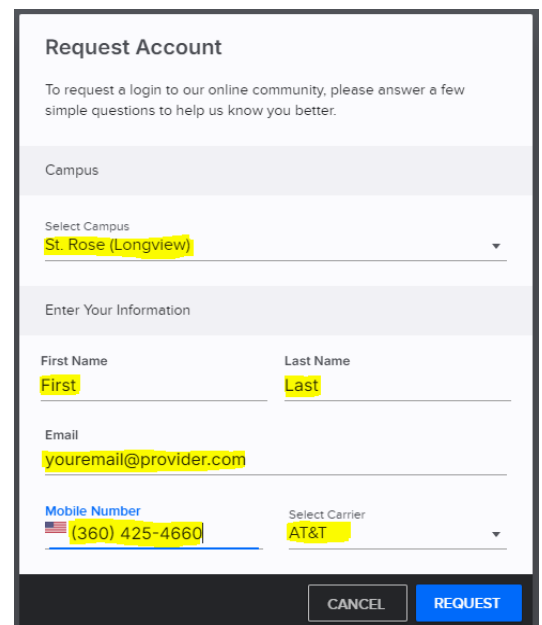
3. In the following box that appears, please select from the **Church Campus** that you primarily participate/attend from the dropdown menu.



4. In the next screen, fill out the following fields (please reference the highlighted fields in the picture to the right):

- a. **First Name**
- b. **Last Name**
- c. **Email**
- d. **Mobile Number**
- e. **Select Carrier**

Click on **Request** and please allow 24-48 hours for the approval email to arrive in your inbox. It will contain a link to finish setting up your account. Follow the instructions through that link to complete your account set up. **If you have any questions or issues, please visit/contact the parish office at 360-425-4660.**



***\*Please follow the steps on this page if you are a new parishioner signing up for ParishStaq.***

4. To register for ParishStaq and with the parish, go to:  
<https://archseattle.ccbchurch.com/goto/forms/3087/responses/new>
5. Please fill out all applicable fields in the **086 Parish Registration Form**. NOTE: You will not be able to move forward with the registration form unless all fields with an asterisk (\*) have been completed. The SAVE REGISTRANT button will turn blue when all requirements have been met.
6. Once you have completed all applicable/required fields, click on the **SAVE REGISTRANT** button.

**086 Parish Registration Form**

Thank you for your interest in becoming a member of our church! Please fill out and submit this form and someone will be in touch soon.

**Registrant 1**

First Name\*  
First

Last Name\*  
Last

Email  
youremail@emailprovider.com

Mailing Address\*

Street  
701 26th Ave

City State Postal Code

0 Saved Registrants

Mobile Phone\* Mobile Carrier

CANCEL SAVE REGISTRANT

7. On the next screen, you should see your name. Click on **SUBMIT** and please allow 24-72 hours for an approval email to arrive in your inbox. It will contain a link to finish setting up your account. Follow the instructions through that link to complete your account set up. **If you have any questions or issues, please visit/contact the parish office at 360-425-4660.**